

CIVIL PROCEDURE INFORMATION

Civil Department Contact Information:

Phone: (360) 778-5400 option 3

Fax: (360) 778-5401

Email: DC_Civil@co.whatcom.wa.us

All civil fees are cash, money order or cashier check. No personal checks are allowed; however, business and practicing attorney checks are acceptable.

Fees:

Civil Filing	\$83
Small Claims	\$50
Small Claims Counterclaim	\$50
Writ of Garnishment	\$12
Supplemental Proceeding	\$20
Jury Demand	\$125
Ex parte fee	\$15
Anti-Harassment Protection Orders	\$83
Civil Appeals:	
Filing fee	\$230
Preparation fee	\$40
Transcript fee	\$20
CD copy of hearing	\$10
Name Changes	\$296.50
Contested Impounds	\$83
10-year Extension of Judgments	\$83
Copies of Civil Documents	\$.15 per page

Civil Motions

Civil Motions are heard every Friday @ 1:30p.m.

Aside from Small Claims and Civil Protection Orders, any civil motions may be calendared for hearing, including default judgments, supplemental proceedings, summary judgments, and any other motions.

Civil Trials

Contact the clerk's office to request a trial date.

Small Claims

Small claims are heard every Thursday @ 9:00 a.m.

Motions for reconsideration, new trial, to vacate a default, removal, to allow appearance of counsel, etc. which relate to a small claims matters are also heard on that Thursday morning calendar (unless otherwise authorized to be heard at a different time and date by order of the court.) See below.

Please note that mediators from the Whatcom Dispute Resolution Center are usually available each Thursday Small Claims session to provide free mediation services, if both parties agree. If mediation fails, there is often still time available to have a Small Claims trial conducted the same morning. Additional information concerning mediation can be obtained at <http://www.whatcomdrc.org/>